June 4, 2018

Dear Parents and Guardians,

Congratulations on the upcoming promotion of your child. The promotion ceremony will take place on **Tuesday June 19, 2018** in the gymnasium of Mauro-Sheridan and will begin promptly at 10:00. The door to accept families and guests will be open at 9:30 and is located in the back of the building. **This will be the only door which will be open and will be clearly marked. A member of the staff will be collecting ceremony tickets starting at 9:30 a.m.** On-street parking is available.

Your child will be given 6 tickets for family members/guests for the ceremony. The tickets will be distributed along with your child’s cap, gown, and yearbook on Wednesday June 13, 2018.. All financial obligations (library books, text books, instruments, locks, etc..) must be paid before your child will receive these items. Your child does not need a ticket as their seat has been reserved. If more tickets are needed, please contact Mrs. Bacon.

Upon arrival at school, eighth-graders are to report directly to the band room where tassels will be distributed and final arrangements will be made. In keeping with the dignity of the ceremony, we respectfully request guests and family members remain in their seats for the duration of the ceremony. Please be advised that due to fire code regulations **no balloons are allowed in the building**.

The ceremony will conclude with students marching as a class to the outside courtyard. Parents and guests may take photos with their student on the courtyard. Students will be allowed to leave with their parents and guests once the ceremony has ended.

We look forward to a memorable, dignified, and lovely ceremony. Thank you in advance for your cooperation and understanding.

 Sincerely,

 Grade 8 Staff